



REFUND POLICY & PLAYER DROP FORM

Players that drop from our league may receive a refund per the following guidelines and procedures:

Guidelines:

1. Any player, who withdraws prior to JULY 31, 2008 shall be entitled to a full refund of their registration fee, providing that the player/parent submits a request for refund by completing the form below.
2. After AUGUST 1, 2008 – NO REFUNDS WILL BE ISSUED.

Procedure:

1. **Parent:** The parent/guardian requesting the drop must obtain a Player Drop Form, complete the “Parent” section below, sign and return to the BETH SANDOVAL, REGISTRAR. The form can be obtained from our website at: www.ayso-region16.org and click on the Forms button or contact Beth at: beth-bigg@sbcglobal.net or (310) 516-7566.
2. **Registrar:** The Registrar will notify the league Treasurer of the amount of the refund and where to mail the refund. The Regional Commissioner will be notified of every player drop.
3. **Coaches:** If a player drops after teams are created, you must notify your division coordinator. If an available player is on the waiting list, then arrangements will be made to replace the player who has dropped as long as the replacement does not affect the balancing of teams.

Parent	
Player’s Name: _____	Date of Drop: _____
Address: _____	Date of Birth: _____
City / Zip: _____	Phone: _____
Parent’s Name: _____	
I am requesting that the player named above be dropped from further participation in AYSO and a refund be issued according with AYSO Region 16 “Refund & Player Drop” policy and Regional Guidelines.	
_____	_____
Signature (parent or guardian)	Date
Reason for Drop: _____	

Coach	
Name: _____	B / G Division: U_____ Team #: _____
Email: _____	Phone: _____
Signature: _____	Date _____

REGION 16 USE ONLY		
Refund issued: Yes / No	Date Check Mailed: _____	Check # _____ Amount \$: _____

Mail to:
 Beth Sandoval, Registrar
 18032 Faysmith Ave.
 TORRANCE, CA 90504